

**BOARD OF COUNTY COMMISSIONER'S
MINUTES
August 05, 2013**

Linda Atkins, Deputy County Clerk, led in prayer and the pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 5th day of August 2013 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Wanda Danley, Linda Atkins, Joy Hampton, Gayla Sukenis, Valerie Mattheus, Patty Cox, Keri Lyles, Melinda Duke, Annette Pretty and Carol Cline.

After the reading of the minutes of the regular meeting of July 29, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved.

The motion was seconded by Rod Cleveland.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

A. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Rod Cleveland, to table until a later date the awarding and/or rejecting of the bids for **Bid-HWY-1622-Six-Month (6) Non-Encumbered Contract for Tires and Tubes**. The bid term will be from September 5, 2013 through March 4, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

2. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, to table until a later date the awarding and/or rejecting of the bids for **Bid-HWY-1623-Three-Month (3) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners**. The bid term will be from September 7, 2013 through December 6, 2013.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

3. Rusty Sullivan moved, seconded by Rod Cleveland, to strike from the agenda discussion and/or approval of the **Resolution** concerning Cleveland County Temporary and Closed Bridges in the National Bridge Inspection Standards (NBIS) Bridge Inventory Maintained by the State of Oklahoma.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

4. Upon the recommendation of Assistant District Attorney Jim Robertson, Darry Stacy moved, seconded by Rod Cleveland, to approve the **Application for Permit** to the Board of County Commissioners of Cleveland County to grant a permit for a 2-D Seismic Shoot that will be performed inside of the Cleveland County District #2 Road Easement beside South Peebly Road (N&S) and Rock Creek Road (E&W) by Ceja Corporation.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

B. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to approve the **Acceptance of Donation** Check by the Board of Cleveland County \$400.00 to SCAP from Assistance League of Norman.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

2. After a brief discussion regarding various duties of the Board of Cleveland County Commissioners and the **designation of duties**, Rod Cleveland moved to reaffirm that Commissioner District #2 be the point person for Building Maintenance and that Commissioner District #1 be the point person for the IT Department.

The motion was seconded by Rusty Sullivan.
Assistant District Attorney Jim Robertson advised the Board that there is no need for a Resolution even though the agenda states that it is a Resolution. He added that it only requires a vote and documented in the minutes.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

3. Darry Stacy moved, seconded by Rusty Sullivan, to approve the following District #2 Projects to be placed on the **CIRB Five (5) Year Plan and The County’s Five (5) Year Road Plan**:
 - a. Etowah Road Project from 180th to Potawatomie County Line
 - b. 156th S.E. from Maguire to Cedar Lane to 8/10 mile north to end.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

4. Rod Cleveland moved, seconded by Darry Stacy, to approve the following **Blanket Purchase Orders** submitted for the following Departments:

District #1:

| | | | |
|-------------|----------------------|----|--------|
| 14-1097 T2A | Spectro Wire & Cable | \$ | 600.00 |
|-------------|----------------------|----|--------|

District #2:

| | | | |
|-------------|-------------------------|----|----------|
| 14-1009 T2A | Cummins Southern Plains | \$ | 1,500.00 |
|-------------|-------------------------|----|----------|

| | | | |
|--------------|-------------------------|----|----------|
| 14-1010 T2A | United Engines | \$ | 1,000.00 |
| 14-1011 T2A | C.L. Boyd Co. | \$ | 1,500.00 |
| 14-1012 T2A | G.W. Van Keppel | \$ | 500.00 |
| 14- 1013 T2A | Industrial Specialties | \$ | 750.00 |
| 14- 1014 T2A | Weldon Parts | \$ | 1,500.00 |
| 14-1019 T2A | Dave’s Small Engine | \$ | 1,000.00 |
| 14-1090 T2A | Warren Cat | \$ | 2,500.00 |
| 14-1091 T2A | Certified Laboratories | \$ | 3,500.00 |
| 14-1092 T2A | Certified Laboratories | \$ | 2,000.00 |
| 14-1094 T2A | Copelin’s Office Center | \$ | 1,000.00 |
| 14-1095 T2A | Galeton Gloves | \$ | 1,000.00 |

District #3:

| | | | |
|-------------|----------------|----|----------|
| 14-1076 T2A | Maxwell Supply | \$ | 1,000.00 |
|-------------|----------------|----|----------|

Commissioners Office:

| | | | |
|------------|--------------------|----|--------|
| 14-1034 R2 | Shawn Blackburn | \$ | 500.00 |
| 14-1083 R2 | A.T. & T. Mobility | \$ | 330.00 |

Building Maintenance Office:

| | | | |
|-------------|-----------------|----|--------|
| 14-1027 SM2 | Champion Supply | \$ | 300.00 |
|-------------|-----------------|----|--------|

Assessor’s Office:

| | | | |
|-------------|-------------|----|--------|
| 14-1043 H1C | OSU AGE CTP | \$ | 600.00 |
|-------------|-------------|----|--------|

Health Department:

| | | | |
|-------------|-----------|----|-----------|
| 14-1098 MD2 | A.T. & T. | \$ | 6,000.00 |
| 14-1099 MD2 | A.T. & T. | \$ | 17,000.00 |

Sheriff’s Dept:

| | | | |
|----------------|----------------------------|----|--------|
| 14-1078 CCJC2 | US Fleet Tracking | \$ | 800.00 |
| 14-1081 B2A | Reynolds Ford | \$ | 500.00 |
| 14-1086 CCJC2 | 77 Auto & Collision Repair | \$ | 500.00 |
| 14-1087 R3BS2A | Norman Stamp & Seal | \$ | 50.00 |

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

5. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 12/13

General:

13-0156-H2

Sheriff Service Fee:

13-5000-CFB2

Sheriff Revolving Fee:

13-5716-CFBRE3

FY 13/14

General:

14-0349-R2

Health:

14-0392-MD2

14-0523-MD2

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

6. Darry Stacy moved, seconded by Rod Cleveland, to approve **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

| | | |
|----------------------------------|----|------------|
| a. General Fund | \$ | 102,980.06 |
| b. Highway Fund | \$ | 79,809.76 |
| c. Health Fund | \$ | 6,480.18 |
| d. Sheriff Commissary Fund | \$ | 4,009.06 |
| e. Treasurer Sales Tax Cash Fund | \$ | 652,553.79 |
| f. Fair Board Fund | \$ | 50.00 |

FY 12/13

| | | |
|-------------------------------|----|-----------|
| a. General Fund | \$ | 87,001.68 |
| b. Health Fund | \$ | 100.00 |
| c. Sheriff Service Fee Fund | \$ | 852.54 |
| d. County Clerk Lien Fee Fund | \$ | 821.52 |
| e. Sheriff Revolving Fund | \$ | 24,650.00 |

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

C. There was no New Business to come before the Board for discussion.

D. Commissioner’s Discussions regarding County Business: Rusty Sullivan said road season was put off last week as a result of the flooding, and added that District #3 is about to get all the losses under control. He said that resurfacing projects will be underway by midweek if all goes well.

Darry Stacy said that District #2 will be completing the debris removal by the 15th of August. He said that things are looking very good on the east side of the County and all the help and support from the various volunteer groups, the church groups and the Red Cross was greatly appreciated. Commissioner Stacy said that without all the outpouring of assistance and support there was no way they could be at the point they are now and thanked everyone involved.

Rod Cleveland discussed the information he had received regarding the Webinar training costs. He said that their proposal for the size of Cleveland County is \$245.00 per month, which included an additional cost of \$1,500.00 for a setup fee for unlimited users. Mr. Cleveland said that the County has approximately 350 employees that will benefit by the new training system. He said that this information was forwarded to Undersheriff Rhett Burnett and Chief Carrie Davis, Cleveland County Sheriff’s Department, and if it proves useful to them, they are invited to use the new technology. He suggested that they schedule some meetings beginning this week.

Also, Rod Cleveland said that the County Commissioners recently attended the Association of County Commissioners of Oklahoma’s Safety Conference, which is a very important event because it saves taxpayers money through the promotion of safety awareness. He said that approximately thirty (30) county employees were recognized and received safety jackets.

Darry Stacy said they had an incredible speaker this year that really provided a personal touch on safety and added that he came away very impressed.

Rod Cleveland agreed that there is never enough talk regarding safety. He said that safety training is not exclusive to the Deputies and road crews, it is for everyone.

E. No comments from the Public were made.

F. There being no further business to come before the Board, Rod Cleveland moved that the meeting be adjourned at 1:20 pm. The motion was seconded by Darry Stacy.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

(Clerk’s Note: Agenda was posted on August 01, 2013 at 12:50 pm.)